



# Coleford Town Council

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## Events & Marketing Committee Tuesday 3 September 2019 Minutes

**Attendees:** Cllrs Allaway Martin, Drury, Holloway, Penny & Elsmore  
Mr P McMahon Coleford British Legion

### **Public Form**

There were no members of the public attending

1. Apologies were noted from Cllrs Ball, Kay, M Cox & S Cox
2. There were no declarations of interest on items on the agenda
3. There were no dispensations requests
4. The minutes of 2 July 2019 were noted  
Cllr Penny reported re item 4 that he contacted several brass bands and was looking for them to play on the morning of Small Business Saturday 7 December for 3 hours each band giving short performance.  
Cllr Allaway Martin also reported that the community choir had agreed in principal to participate but would welcome some more information re timings etc.
5. **To make recommendation re VE Day commemorative events for 2020**  
Mr McMahon said that the British Legion would be interested in working in partnership with the Town Council on providing some event on this weekend. He would suggest that on the Friday Bank Holiday a street party is held on the Clock Tower with simple foods that reflect the period. That the Community Choir is asked to provide a sing a long of songs of the period.  
The Piper could be asked to mark the 3 o'clock ending of the war along with some small celebration  
It was suggested that the guides, scouts & WI are approached to supply the food  
It was also suggested that attempts are made to identify any veterans of the war still living in the parish  
A short service to be held on the Sunday in the Baptist Church and posies are placed on the war graves in the cemetery  
**Recommendation**  
That a VE Day working group be formed meeting in the New Year to move this project forward.
6. **To make recommendation re Xmas Lights Switch On event - 30 November 2020**  
Cllr Penny reported that he was attending a meeting of the Xmas lights committee. They were proposing to do a traditional parade where the school are asked to dress up in a Christmas theme. The Fiddle Fayre are being requested to take control of all stall bookings for the afternoon sale hoping that they will introduce a fee for the charities and also make a donation back to the Xmas Lights Committee.  
The theme for the shop window competition is – Shop local at Christmas  
The local school choirs are asked if they would like to perform on the stage  
**Recommendation**  
That the Council offer to send the communication to the schools re the parade
7. **To progress plans for the Bells Field 1<sup>st</sup> Birthday event**  
**Recommendation**  
That the Council provide cake & soft drinks but that attendees are invited to bring a picnic. The Clerk will try to obtain some old fashioned fete games and contact Artspace for some circus skills. The Punch & Judy man is asked to attend



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The Clerk arrange the production of posters & a press release.

**8. To review recent Artspace Sessions within the parish**

Cllr Drury's report is attached

The meeting was extended to 7.00 pm

**9. To receive an update on Pride of Coleford Awards**

The Clerk reported that there had been a very disappointing response

**Recommendation**

That the date is extended to the end of September

That groups are targeted requesting nominations

The Clerk to promote on council social media

**10. To receive an update on Make a Difference Day**

The Clerk reported that the response had been very low

**Recommendation**

Cllr Penny to promote on his social media & by a letter to the press

The Clerk to promote on council social media